

Department of
Financial & Management Services

Marycarol C. White
Director



Central Purchasing

T. W. Sawyer, CPPO
Purchasing Agent

September 27, 2004

ADDENDUM NO. 2 - TO ALL OFFERORS

Request for Proposals (RFP) No. 1413

Title: Management Services: Riverwalk Landing Piers – Annual Contract
Dated: September 17, 2004
Date Due: October 26, 2004 @ 5:00 P.M.

Please make the following change(s):

See attached page.

All other terms and conditions remain the same.

Note: A signed acknowledgment of this addendum must be received by this office either prior to the due date and hour or attached to your proposal. Signature on this addendum does not constitute your signature on the original document. The original document must be signed also.

Sincerely,

T. W. Sawyer

T. W. Sawyer, CPPO
Purchasing Agent

Name of Firm

Signature/Title

Date



120 Alexander Hamilton Blvd. • PO Box 532 • Yorktown, Virginia 23690-0532 • (757) 890-3680
TDD (757) 890-3300

Email: tsawyer@yorkcounty.gov



One of the potential offerors on the RFP submitted the following questions and we are providing answers to all registered holders of the RFP. The question submitted follows (answers in *italics*, adjacent to, or below, the question).

Questions:

1. **What are the operating hours?** - *Because this facility will be brand new, we have no history as to hours of operation. That said, the core hours of operation could be negotiated based on the Contractors experience with marina operations. However, for a baseline operating plan, consider the following as a starting point, subject to change as we see usage patterns for the facility.*
 - *April through October: 0800 to 2200*
 - *November through March: 0900 to 1700*
2. **Who provides “after hours” security?** - *The Sheriff's Office will be responsible for providing security.*
3. **The RFP refers to the Contractor providing “marketing assistance.” Is this assistance in the planning of marketing, or helping to pay for marketing efforts?** - *The County would like advice from the Contractor on websites, collateral, publications, etc. that would promote use of the piers.*
4. **Is there a provision for shuttles from the moorings?** - *The County has no plans or method to shuttle people from the moorings to shore and vice versa. The County assumes that boaters would have the means to tender themselves from their boat to shore and vice versa but would entertain a proposal from the Contractor on providing this service.*
5. **The Maritime Transportation Security Act (MTSA) of 2002 requires that a passenger cruise vessel disembarking passengers have them pass through a metal detector. Who provides the metal detector; the cruise line, the Contractor, or the County?**
The County is in the process of formulating a security plan for approval by the Captain of the Port for Hampton Roads. Until this plan is approved, security issues will be difficult to address with confidence. The Contractor can assume that the County will provide Deputies for security but am not sure if the cost for such would be the whole or part responsibility of the cruise ship or covered by the County in part or whole.
6. **The MTSA legislation requires offshore security vessels on the outboard side of the dock when a cruise vessel is present. Who provides this?** - *Because the County does not have the required security plan for this facility, we do not know yet what specific equipment may have to be provided to comply with the MTSA.*
7. **Who pays the utilities (water, sewer, lights, phone, etc.) at the referenced dock office?** - *This could be a negotiated item, but at a minimum, the Contractor should plan on covering costs for everything but water and electric.*

8. Where are the showers/restrooms for overnight guests, and will the Contractor be required to clean them? - *The showers/restrooms are located at the Coleman Bridge end of the building that houses the restaurant. (The restaurant is at the end of the Small Pier.) The Contractor will be responsible for providing access to this facility either with a combination lock system or a key card system. The County will be responsible for cleaning this facility.*

NOTE: The MTSA (referenced above) was enacted as Public Law effective July 1, 2004. The legislation (72 pages) can be found at the following URL:

http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=107_cong_public_laws&docid=f:publ295.107.pdf